

## eNGAGE Parents - Instruction Guide

Click on the web link / URL: https://reports.gcs.ac.uk

If you have any queries please contact Tom Snelgrove: tom.snelgrove@gcs.ac.uk

eNGAGE - Parents		Language:	English 🔹
Login			
Please comple	ete your login details below		
	Username		
	Password		
	Login Register Forgotten password?		
	© Gower College Swansea 2019		
	ver. 2.2019.9.23		

On first use, click the "Register" button

eNGAGE - Parents		Language:	English	•
Register				
Please com	plete your registration details			
To set up a ne the password address with a activated, you The password character, one You must also security check	w account, you need to type in your you require. An email will be sent to link to activate the account. Until th will <b>NOT</b> be able to log in. must include at least one capital, on number and be at least 10 character type in the code that is displayed in	email address and the given email e account is e lower case s in length. the box below as a		
	Your email address			
	Type new password			
	Confirm your password			
	Create Account Cancel			

Type your personal email address

Type in a password which will be needed to access the system. Retype the password into the "confirm your password" text box.

Please <u>ensure</u> you use a strong password. A minimum of 10 characters are required. Use at least one capital letter, one lower case letter and a number.

Once you have filled in the email address and passwords, click the "Create Account" button.

An email will be sent to the email address given to activate this account.



Dear Parent / GuardianAnnwyl Rhiant / GwarcheidwadYour account has been created in Engage 4 Parents.Mae eich cyfrif wedi ei greu yn Engage - Rheini.Please click on the link below to activate the account:Clicwch ar y linc isod i actifadu'r cyfrif:https://reports.gcs.ac.uk/auth.aspx?id=e290feb9-2ef1-4175-80c3- 978376b561a1&uniqueid=64ab957d-97a5-44bd-95cd-0c5ceff90d50https://reports.gcs.ac.uk/auth.aspx?id=e290feb9-2ef1-4175-80c3- 978376b561a1&uniqueid=64ab957d-97a5-44bd-95cd-0c5ceff90d50Once you have clicked the link above, you will be able to log into Engage 4 Parents system using the following link at any time:Ar ôl i chi glicio'r linc uchod fe fyddwch yn gallu mewngofnod i system Eng e Rhieni ar unrhyw adeg drwy ddefnyddio'r linc isod:https://reports.gcs.ac.ukhttps://reports.gcs.ac.ukThe link above is also available on the College Parental PortalMae'r linc uchod hefyd ar gael ar Borth Rhieni y ColegThe final step will be to request access to the reports from your son / aughter through the Engage 4 Parents website.Yn olaf, bydd angen i chi wneud cais i gael mynediad at gofnodion eich mat merch ar wefan 'Engage -Rhieni'No complete this final task, you wil need to log into the Engage 4 Parents. Ar ôl i chi wneud hyn, cliciwch ar y linc 'Ychwanegu Mytyiwr' sydd of the page. In the form that appars you will need type your son / daughter' burden dauge of birth and lick 'Request report acces'. At this pointal adupd eich mab / merch ar' iddyddiad geni. Ar ôl hyn, cliciwch ar 'Cais i go	Action Items	+ Get mo
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Click on the web link / URL from the email you receive to activate your account.

eNGAGE - Parents
Activation Successful / Actifadu llwyddiannus You have successfully activated your account.
You can now log into eNGAGE - Parents using the link:
https://reports.gcs.ac.uk
Rydych chi wedi actifadu eich cyfrif yn llwyddiannus.
Gallwch nawr fewngofnodi i eNGAGE – Rhieni gan ddefnyddio'r linc:
https://reports.gcs.ac.uk
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Click on the web link / URL from the activate page

eNGAGE - Parents		Language:	English	•
Login				
Please comple	ete your login details below			
	Username			
	Password			
	Login Register			
	Forgotten password?			
	$\sim$			

Type in your username and password and click the "Login" button

AGE - Parents		Language:	English
Student: Please select •			
Students linked to th	is account		
Student ID	Approved	d	
No students have been added below.	. Please click the 'A	Add student' button	
Add student			

You are now logged in. You now need to request access to the reporting information from your son / daughter.

To do this click "Add student"

NGAGE - Parents	Language:	English 🔻
Link a student to this account		
Please enter the ID and the date of birth of you click 'Add Student'.	ır son / daughter and	d
If the student ID and date of birth match our re sent to the student to approve your access.	cords an email will b	be
Only when this approval has been made will the available for you. The student will also be able t time.	e report be made to remove access at	any
The report data will be available from 8AM the made and will be updated on a daily basis. You <b>maximum of 2 students</b> to your reports list.	day after approval is may include a	5
Student ID		
Student DOB		
Add Student Cancel		

Type in the student ID of your son / daughter and their date of birth in the format DD/MM/YYYY. You can use the date picker to select the date also.

Click the "Add Student" button when done.

eNGAGE - Parents	Language: English	n 🔻
Student: Please select ▼ Students linked to this accou	ınt	
Student ID	Approved	
SIM01041181	False	
Add student		

An email will be sent to your son / daughter requesting access. This will be sent to their college email address.

On approval, the approved status will be changed to "True" and the ID will appear in the student drop down list. You may add up to 2 students to your login. The report will be available at approximately 8am the morning after approval has been. This will updated on a daily basis.

eNGAGE - Parents	Language:	English 🔻
Student: SIM01041181 •		
Progress - Quick Links • Courses • Progress • Essential Skills Results • Timetable		
Courses		_
Your Courses and Attendance		
AS Level Chemistry	99%	
AS Level Physics	98%	
Electronics AS	98%	
Go to top		